

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Establishment- Infrastructure & Investment Department – Engaging services of certain staff on outsourcing basis through M/s. Signy Management Services Private Limited – Sanction of expenditure of Rs.1,65,452-00 for the period from 21-08-2013 to 20-09-2013 for payment to the Outsourcing Agency - Orders – Issued

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INFRASTRUCTURE & INVESTMENT (OP-1) DEPARTMENT

G.O.Rt.No. 214

Date: 27.09.2013

Read the following:-

- 1..G.O.Rt.No.99, I&I (OP.1) Department, Dt.29/04/2013.
2. Bill from M/s Signy Management Services Private Limited,Hyderabad.  
Bill No.0628, dt.20-09-2013.

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ORDER:

In terms of the orders issued in the references first read above, sanction is hereby accorded for incurring an expenditure of Rs.1,65,452-00 (Rupees one lakh sixty five thousand four hundred and fifty two only) for payment to M/s. Signy Management Services Private Limited towards engaging the services of 1 (One) Senior Stenographer, 4 (four) Data Entry Operator's, One Record Assistant, one Driver and 9 (nine) Office Subordinates (Attenders) on outsourcing basis for the month of August, 2013 for the period from 21-08-2013 to 20-09-2013 including ESI 4.75%, EPF 13.61%, Agency Commission of 4% and service Tax 12.36% amounting to Rs..45,109-00, as shown in the Annexure appended to this order.

2. The expenditure sanctioned in para (1) above, shall be debited to the Head of Account “3451 – Secretariat Economic Services – 090 – Secretariat – SH 28 – Infrastructure & Investment Department – 300 – Other contractual Services”.

3. The Drawing & Disbursing Officer, Infrastructure & Investment (OP-Claims) Department shall draw the amount in favour of ‘M/s. Signy Management Services Private Limited, Hyderabad. **Bank A/s.No.62097661025, State Bank of Hyderabad, Nallakunta Branch, Hyderabad.**

4. This order does not require the concurrence of Finance Department as per rules and orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

JAYESH RANJAN  
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

To

M/s Signy Management Services Private Limited,  
H.No.2-1-503/2, Street No.8,  
Beside SBH,Nallakunta, Hyderabad-500 044.

**Copyto:-**

Infrastructure & Investment (Op-Claims) Department.  
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad.  
Sf/Sc

//FORWARDED : : BY ORDER//

SECTION OFFICER

(P.T.O)

**ANNEXURE**

**G.O.RT.NO. 214 , I&I DEPARTMENT ,DT. 27/09/2013.**

<b>SL.No.</b>	<b>Designation</b>	<b>Remuneration From 21/08/13 to 20/09/2013</b>	<b>No.of Staff presently working</b>	<b>Total Amount</b>	<b>EPF towards employer's Contribution 13.61%</b>	<b>ESI towards employer's Contribution 4.75%</b>	<b>Total</b>	<b>Grand Total</b>
1.	Sr.Steno grapher	10,900-00	1	<b>10,900-00</b>	1483-00	518-00	<b>2001-00</b>	<b>12901-00</b>
2.	DEO's	9,500-00	2	<b>19,000-00</b>	2586-00	903-00	<b>3489-00</b>	<b>22489-00</b>
3.	DEO	8,274-00 (4 days Absent)	1	<b>8,274-00</b>	1126-00	393-00	<b>1519-00</b>	<b>9793-00</b>
4.	DEO	6,129-00 (11 days Absent)	1	<b>6,129-00</b>	834-00	291-00	<b>1125-00</b>	<b>7254-00</b>
3.	Driver	8,000-00	1	<b>8,000-00</b>	1089-00	380-00	<b>1469-00</b>	<b>9469-00</b>
4.	Record Asst.	7,740-00	1	<b>7,740-00</b>	1053-00	368-00	<b>1421-00</b>	<b>9161-00</b>
5.	Attenders	6,700-00	9	<b>60,300-00</b>	8207-00	2864-00	<b>11071-00</b>	<b>71371-00</b>
	Total:			<b>1,20,343-00</b>	<b>16378-00</b>	<b>5717-00</b>	<b>22,095-00</b>	<b>1,42,438-00</b>
	<b>Sub Total</b>						<b>1,42,438-00</b>	
	<b>Agency Commission @ 4% (1,20,343 X 4%)</b>						<b>4,814 -00</b>	
	<b>Sub Total</b>						<b>1,47,252-00</b>	
	<b>Service Tax @ 12.36% (1,47,252 X 12.36%)</b>						<b>18,200-00</b>	
	<b>Grand Total</b>						<b>1,65,452-00</b>	

JAYESH RANJAN  
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

//FORWARDED : : BY ORDER//

SECTION OFFICER